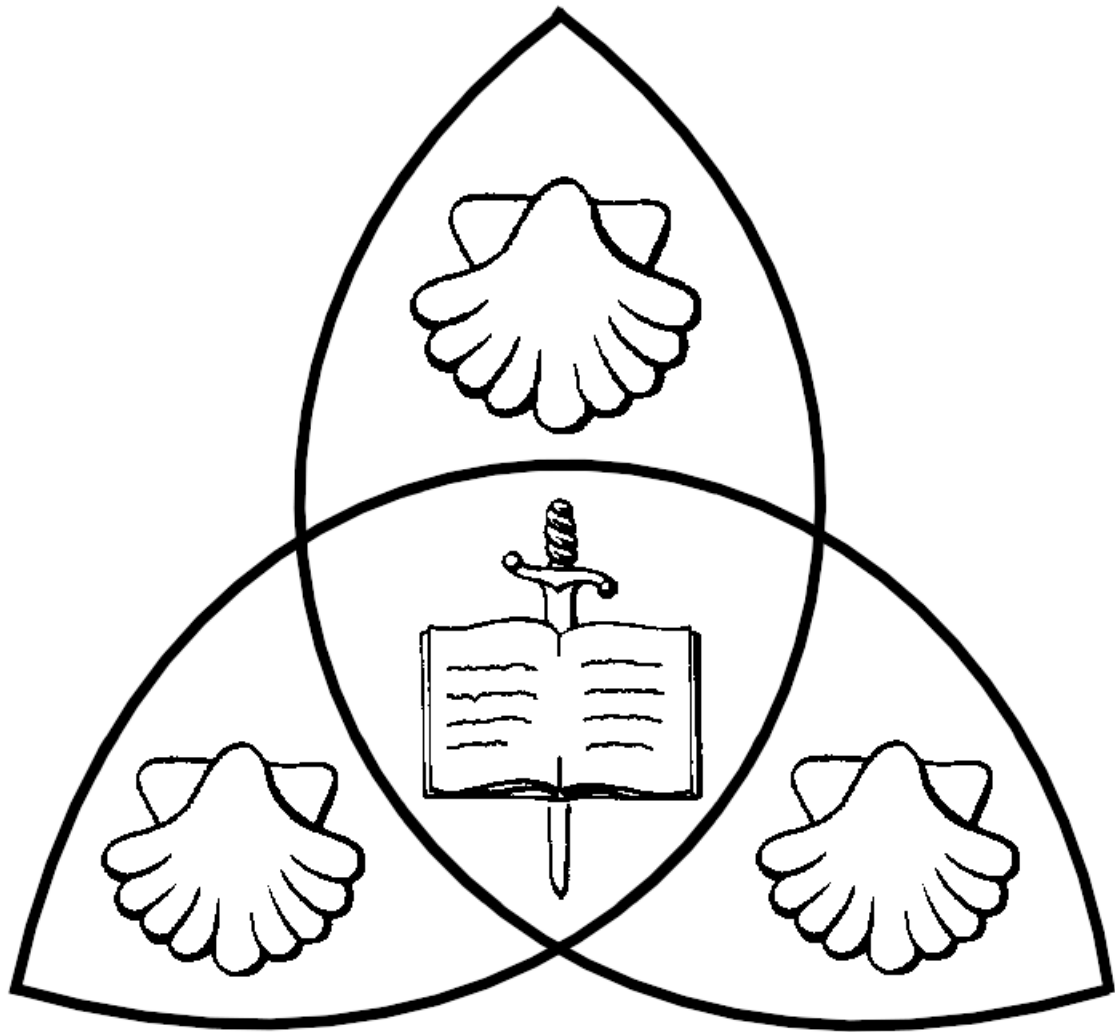


Parochial Church Council of the Ecclesiastical Parish of Bushey



Annual Report Year ending December 2021

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Report for 2021

The year started with the Covid lockdown, with the churches closed. When the restrictions were lifted, the PCC, like many local churches decided to wait until infection levels were down, and most church members has been vaccinated before opening . Last year it became apparent that we could not afford two stipendiary priests, and that a rector could not continue looking after the three churches in the manner they would wish. After many discussions the Restructuring Group came to the conclusion that, sadly, one church, Holy Trinity, should close for public worship. Fr Tim Vickers soon found a new post, and left in July. Holy Trinity had its last Sunday service at the beginning of October, with a final evening service the following Friday, to which former members and clergy were invited. An important action for 2022 is to find a suitable use for the building.

Finance is always on the PCC's agenda. It is many years since the Parish did not need to use reserves to cover deficits. The reduced Parish Share from having only one clergy will help, but there will be an opportunity for the Deanery to make a more realistic assessment of the Parish's ability to pay. Church House kitchen and toilets were refurbished, and it is expected that there will be more interest in hiring the hall, and at a higher rent. Church House roof needed extensive repairs – a result of poor design, and many patches. It is feared that the lead roof of St James's tower will also need extensive work.

We said goodbye to our curate Revd Andy Burgess at the end of his training, who went back 'home' to a benefice in the diocese of Carlisle. We were fortunate that we could call on his digital and graphic design skills to help us through the disruptions brought on by the pandemic. James Mooney-Dutton has also moved away, and we shall be seeking a replacement Director of Music for St James's in this coming year. Again, James's remote working skills have been invaluable.

At the 'vestry' meeting we were able to elect 2 churchwardens, after a period without any. The parish is still short of people to serve on the PCC or Deanery Synod,

The churches reopened for normal worship around the end of April. The numbers soon returned to pre-pandemic levels at St Paul's, but despite the numbers watching St James's services, the number of attendees has remained below expectations. One task in 2022 will be to understand, and hopefully remedy, this decline.

Administrative Information

The Parish of Bushey is a Registered Charity number 1130540, and has three churches: St James's (the Parish Church) is situated in Bushey High Street, St Paul's is situated in Bushey Hall Road (WD23 2EQ), and Holy Trinity is situated in Bushey Mill Lane (WD23 2AS). The parish is part of the Diocese of St Albans within the Church of England. The correspondence address is: the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 1BD. Our website is www.busheyparish.org

Rector: The Revd Guy Edwards

Associate Rector: Fr Tim Vickers (until July)

Curate: Revd Andrew Burgess (until December)

Lay Leader of Worship: Christine Cocks

Parish Office Manager: Jacqueline Birch

Honorary Parish Treasurer: Taiye Sanwo

PCC Secretary: Martyn Lambert

Churchwardens: Salome Jayaratnam, Greg Batts (elected April)

Pro Wardens:

(Holy Trinity) Gill Onslow

(St James's) Annie White

(St Paul's) Marion Golding

Deanery Synod Representatives: Maureen Fleming, May Teague, Greg Batts (resigned prior to being elected Churchwarden)

Elected PCC members:

Betty Greengrass, Gill Onslow, Stella Nichols (From 2019 APCM)

Annie White (From 2020 APCM) Ali Saunders resigned

Russ Teague, Marion Golding (at 2020 APCM). Mia Handley resigned, Salome Jayaratnam (resigned prior to being elected Churchwarden)

Gay Butler, Becky Pointer (At 2021 APCM)

Ex officio members of PCC are: Clergy, Churchwardens, Deanery Synod reps. The posts of Hon PCC secretary and Hon Treasurer, and those of pro-wardens, do not lead to an automatic place on PCC. Those wishing to be PCC members as well as PCC secretary, Treasurer or pro-wardens must stand for election in their own right. After serving on the PCC for three years it is currently the parish policy for people to take a year off before standing again.

Chair of Parish Buildings Committee: Roy Golding

Churchyard Warden: Ann E. White (resigned September)

Health and Safety Officer: Roy Golding

Safeguarding Officer: Gay Butler

Parish Bankers; Santander, 52 High Street, Watford, Herts, WD17 2AL

Independent Examiner: Malcolm Lucas, Menzies LLP

Architect: Mr James Ford (Clague LLP)

Day to day management control of the churches is exercised by the Incumbent Revd Guy Edwards and the Churchwardens, Salome Jayaratnam, Greg Batts (vacant until May 2021) contactable through the Parish Office, St James's Church House, High Street, Bushey, Hertfordshire, WD23 1BD, Telephone 020 8421 8192.

Structure, Management and Governance

The Parochial Church Council (PCC) is a body corporate established by the Church of England. The Ecclesiastical Parish of Bushey operates under the Parochial Church Council (Powers) Measure 1956

The PCC is registered with the Charity Commission, number 1130540.

The method of appointment of PCC members is set out in the Church Representation Rules, 2020. All those who attend our services are encouraged to register on the Electoral Roll and to stand for election to the PCC. All members of the congregations are invited to attend PCC meetings. but do not vote. PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

The PCC held eight regular meetings and one extraordinary meeting during the year, with all being held with some degree of via Zoom Conferencing.

Issues raised for discussion at PCC meetings included:

- Keeping within the anti-COVID-19 rules and regulations regarding church opening, and how to react to recommendations.
- Safeguarding – successful change of Safeguarding Officer.
- Activities during Lent
- Refurbishment of Church House – improvement in cleaning.
- Long term repair of Church House Roof.
- Parish Restructuring – (with members of other committees), led by the Archdeacon, culminating in the closure of Holy Trinity Church for public worship.
- Employing a PA for the Rector
- Managing Finances. Paying the Parish Share. Use of reserves.
- Future use of Holy Trinity building.
- Way forward with music at St James's
- Churchyard regulations, especially with regard to items that are permitted.

The PCC operates the following sub committees that report back to it as necessary and their deliberations are discussed.

PCC Sub-Committees

Standing Committee:

Clergy. churchwardens, pro-wardens, Hon Treasurer, PCC Secretary,

Parish Buildings Committee: Chair: Roy Golding

Roy Golding, Gill Onslow, Len Richards, Keith Durant, Martyn Lambert, Ann White (until October).

Parish Finance and Stewardship Group Chair: Taiye Sanwo

Greg Batts, Christine Cocks, Betty Greengrass, Gill Onslow, Marion Golding, Revd Guy Edwards, Fr Tim Vickers (until July).

Church Committees

St James's (Chair: Fr Tim Vickers/Rector/Revd Andy Burgess)

To APCM: Annie White (Pro-warden), Ros van Oosterom, Felicity Cox, Salome Jayaratnam, Greg Batts (CMF Rep). Kristian Schuhmacher, Mark Crampton, Ann White. After APCM:

Holy Trinity (Chair: Rector)

After APCM: Gill Onslow (CMF Rep), Stella Nichols, Len Richards, Betty Greengrass. (Until October when the church closed)

St Paul's (Chair: Rector/Revd Andy Burgess)

Marion Golding (Pro-warden), Clare Humphreys, Brian Walters, Jill Walters, May Teague (Deanery), Frances Turner, Maureen Jones, Jill Macey, Roy Golding, Martyn Lambert.

Church Attendance

The average attendances at normal **Sunday** services (after COVID-19 restrictions were lifted) were as follows:

After relaxation of Pandemic restrictions

St. James:	20 adults, 3 under 16 (9.30am); 3 adults (8.00am); 8 adults + 10 under 16 (Forest Church)
St. Paul:	21 adults,

The average **weekday** service attendances are as follows:

St. James: 2 (Morning Prayer)

St. Paul: 3 (Morning Prayer); 8 (Holy Communion); 20 adults + 22 children (Messy Church)

Electoral Roll

A complete revision of the **Parish Electoral Roll** was last carried out in **March 2019**.

After the update before the 2021 APCM there were **125** people on the Electoral Roll (2020 = 130)

Occasional Offices

Funerals: 21
Baptisms: 13
Weddings: 3
Burial of Ashes: 5

Statement of Public Benefit

The Members of the PCC have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the charity and in planning future activities. In particular the PCC considers how planned activities will contribute to the aims and objectives set.

The Parish of Bushey demonstrates public benefit with the following activities;

Regular public worship open to all

- The provision of sacred space for personal prayer and contemplation.
- Pastoral work, including visiting the sick, frail and bereaved.
- Teaching of Christianity through sermons, courses and small groups.
- Taking of religious assemblies in schools.
- Promotion of Christianity through staging of events and meetings and the distribution of literature.
- Promotion of the whole mission of the church through provision of activities for senior citizens, parents, toddlers, young people and other special needs groups.
- Teaching and discussion of Christian Ethics.
- Environmental/Ethical issues e.g. jumble sales (unsold items recycled), supporting other charities in the UK and overseas.
- Community involvement, including the support of local cultural events (music, artistic, etc.) and social action – Coffee & Chat, and the Red Trust Bushey foodbank.

Objectives and Activities

- The Parochial Church Council (Powers) Measure 1956 states that the PCC: is to co-operate with the Minister in providing in the ecclesiastical parish the whole Mission of the Church, pastoral, evangelistic, social and ecumenical.
- In the Parish of Bushey we continue to develop within the Diocesan Living God's Love programme which includes deepening spirituality, outreach to the local community, and a Mission Action Plan.
- Our mission continues to be to proclaim the Gospel according to the doctrines and practices of the Church of England. The PCC maintains an overview of worship throughout the parish and assists in the involvement of the many groups that live within the parish.

Achievements and Performance

- Development of opportunities for prayer, reflection and faith sharing. Baptism and Marriage preparation provide opportunities for teaching, support and welcome to the church.
- Special Christmas services in each church welcome many families and schools to joyful celebration.
- A weekly "coffee, cake and chat" operates at St. Paul's which has been very well supported and some stay to share in the Eucharist afterwards. Once a month there is a lunch after the Service.
- Saturday lunchtime recitals and lunches at St James's. Lunches continued after recitals finished and were well attended and welcomed.
- 'Messy Church', monthly at St. Paul's for young children, continues to thrive.
- Parish Sunday Evening services monthly Choral Evensong at St. James's.
-

2. Planning and development of fundraising activities

Well proven fundraising events - quiz nights, raffles, lunches, suppers, concerts, jumble sales, summer and Christmas sales, stewardship programmes; all provide opportunities to assist with financial support for the parish, and assistance to UK and overseas charities. They also have a social function and draw in members of the local community. A programme of summer lunchtime recitals were good occasions and successful 'fund-raisers' as well as drawing together the wider community.

3. Exploration of Eucharistic and Social Life in ways that lead to growth opportunities.

Lent and other discipleship courses were held across the parish which gave opportunities to learn and worship together in formal and informal settings, and to meet people. Special welcome services and Patronal Festivals and social events are joyful occasions and give opportunities to welcome members of other churches, and our local community.

4. Ecumenical links

Bushey and Oxhey Churches Together organise a Good Friday service by the Village Green in which the Parish participates. The Week of Prayer for Christian Unity is supported within the Parish. Holy Trinity regularly joins with the other churches in North Bushey for worship, social activities and community involvement.

5. Links with other Faiths

Informal links are maintained with the Hertsmere Forum of Faith and Bushey Interfaith Forum

Approved by the PCC on 14th May 2022 and signed on their behalf by

Salome Jayaratnam
Vice-Chair PCC

Report: St. James's Church

With the lockdown in place at the start of the year services continued online using video streaming. These services were followed live online but also some worshipers were able to view them later at their leisure. Music was provided by a remote link to our organist and as abilities to use the system improved people were able to contribute singing and lessons from their own home.

Instead of the customary post-service breakfast a zoom call was held to enable people to chat but make their own coffee.

Once services were able to resume the congregation were welcomed back into the church with alternate pews taken out of use and masks worn by the well distributed congregation though singing was initially restricted to a Cantor or choir member. The attendance slowly increased but remains well below previous levels. The use of the church hall was for post service breakfast remained restricted so coffee was served outside the tower for a while and later at the rear of the nave. In stages normal operations returned with singing during services and breakfast in the hall afterwards. The changes still in place are the sharing of communion wine, collections during the offertory hymn, and handshaking during the sharing of a sign of Peace.

For a period a Sunday school was held during the service and an all age service is held once a month with participation of children if present, though this is not well supported.

At the end of the year we started to welcome in a few members of the Holy Trinity congregation who were able to come over.

Several Weddings were held, including that of our Rector, initially with limited numbers. Burial of ashes was able to continue as normal as it was outside and restrictions were no longer in place when we held a service for the passing of a well respected and much loved worshiper.

We were able to restart our concerts in the Church on Saturday lunchtimes but not able to provide the backup of teas and lunches but it enabled people in the community to see that the church was open again.

Annie White and Bazyle Butcher – Pro-wardens

Report: St. Paul's Church

2021 started as 2020 ended – with restrictions, masks and social distancing which meant a change, but not an end to St. Paul's regular activities.

We held a quiz evening in January, via zoom, to celebrate our patronal day. In March, to celebrate Mothering Sunday, we made up around 40 daffodil posies and left them in the Church porch with the invitation to 'please take one'. Following the death of the Duke of Edinburgh in April, SP had a small memorial table on display for people to pay their respects.

As we were unable to hold our annual Christian Aid lunch, we arranged afternoon tea garden parties, a Fizz Quiz and E-envelope donations. A total of £1,521 (including gift aid) was raised for Christian Aid.

During the year, we had 24 of our threadbare chairs recovered, courtesy of a small legacy.

We felt unable to resume our popular jumble sales but instead incorporated a larger weekly sale (usually outside) with our Wednesday Coffee Mornings. This proved very popular and will, hopefully, contribute as much to Parish funds as the jumble sales – with far less hard work !

The Christmas Fair was on a smaller scale than usual but was much appreciated by our 'regulars' and managed to raise over £2,000 towards Parish funds.

The PCC voted to obtain a licence to show films and felt that St. Paul's was the best venue. We held our first Friday Film Night in December, with more to follow.

When restrictions were eased and we were able to offer a Sunday service, the congregation slowly returned and our numbers averaged around 21 on a Sunday and 9 at our midweek service. During the summer months, we were able to hold a few Sunday services on the green outside – and enjoy singing 'mask-free' which was a joy !

Although the closure of Holy Trinity during the year was a great sadness for the Parish, it was a joy to welcome some of Holy Trinity's congregation at St. Paul's.

For the first time, Parish daily morning prayer started to be held at St. Paul's on Wednesdays and Fridays at 9.00am. Our two main outreach activities, Wednesday Coffee and Messy Church, enable us as Christians to become involved in many lives outside our own comfortable Sunday morning congregation. For this, and for the dedication of the SP congregation, we give thanks and remain optimistic for the future.

Our Wednesday Coffee Mornings re-started, tentatively, in July, with doors and windows open and, by the end of the year, with the easing of restrictions, our numbers were almost back to pre-Covid days. We're very grateful to the small team of cake-makers who supply home-made cakes every Wednesday. The 12.30pm service was well-attended (for a mid-week service).

Marion Golding – Pro-warden

Report: Messy Church at St. Paul's

Messy Church had a mix of activities owing to the impact of the pandemic but I am pleased to say we not only managed to keep in touch with all our families, but also to increase our outreach to several new families in the area. This has mainly been due to the hard work and dedication of our volunteers so I thank every single one of them. We delivered 'goody bags', kept in touch by telephone, sent birthday cards and had a few socially distanced meetings outside. It was with some nervousness that we returned to normality and meeting inside in October, following the Summer holiday. We continued monthly and the hard work paid off with our numbers growing and new families coming to join us. One month we had about 50 people in St. Paul's including children, parents and volunteers. We were also given a grant from the Diocese which we spent refreshing our craft supplies and making our Christmas Service extra special.

The only thing that may stop us from growing is a shortage of volunteers, which would be really sad. However, I'm sure our prayers will be answered and we will find a supply of helpers'.

Jane Groushko

Report: Holy Trinity Church

The parish has been running deficits for many years, and during the pandemic it became clear that we could not afford two stipendiary priests. After discussions with the clergy and members of the three churches, and help from the Archdeacon, the PCC came to the conclusion that having a single stipendiary priest run the three churches, was not practicable, and that Holy Trinity Church should cease offering public worship. A final Holy Communion for the whole parish was held on October 3rd, and a service of the Word on the evening of October 8th, to which former clergy and members were invited.

Report: Watford Deanery Synod

There have been 3 meetings of the Deanery Laity this past year, organised by our new Rural Dean, Rev Peter Waddell.

The **first meeting** was addressed (via Zoom) by a **Diocesan Youth Missioner, Christian Cole**. He referred to the recent report produced by the Diocese called '**Faith in Young People**' which painted a depressing picture of the decline in participation of children and young people in the Church.

The Diocese wants us to focus initially on work with children so that a foundation is in place to build young people's faith development from children to adolescence. The 10-13 age group is the time when they outgrow children's activities and many young people are discontinuing Church attendance. To counter this we might consider combining individual small groups into local or 'hub' partnerships to offer a sustainable model of Youth Ministry and to allow for the range of activities young people enjoy.

[In Bushey Parish, we have a flourishing Messy Church Service for children, meeting once a month at St Paul's Church and St James' are trying to get Sunday School started again. We must pray for continued success of these activities – Children and Young people are the future of our Churches!]

Our **second meeting** in October met in person at All Saints Church, S Oxhey with Rev Pam Wise.

We were addressed by **Tim Whittaker from Watford and 3 Rivers Refugee Partnership**

(<http://www.wtrrp.org.uk>). He gave a very detailed talk about the work of the Partnership and the current state (before this latest Ukrainian crisis!) of caring for Refugees and Asylum Seekers in W Herts. He also outlined the new Nationality and Borders Bill which is still making it's way through Parliament.

The **third meeting** was held at St Mary's Church, Watford. We were introduced to the new **Diocesan Secretary, Mr David White**, whose position in the Diocese is described as like the head of the Civil Service in the Government. He spoke about his background and told us how the central Diocesan structures can support individual Parishes.

There was also a brief presentation on the **Parish Share Factor Review** which is being undertaken this year. This will be of great importance to Bushey Parish in our current financial situation.

May Teague – Deanery Synod Representative

Report: Christian Aid Week 2021

As we were still in lockdown at the beginning of CA Week, we moved some of our fund raising activities to the following week. Bushey Parish sent a total of £1,468 which including some Gift Aid was £1,521. The money was raised by: Garden Party teas, a Raffle, the Fizz Quiz (on famous Bushey residents & landmarks) E-envelope Donations (online donations) and a CAF Cheque.

Many thanks to all who helped, took part or contributed.

May Teague

Report: Safeguarding

The PCC complied with the duty to have due regard to the House of Bishops guidance in relation to safeguarding. The main safeguarding policies, relevant names and contact details are on display at all three churches of the parish, including Church House, in accordance with current directives. Safeguarding is on the agenda at each PCC meeting.

During 2021-22 courses for Safeguarding and DBS checks were on line or via Zoom. However this year the Diocese, in line with national guidelines, has begun to move towards reintroducing live courses. This will allow the Parish to catch up.

Currently all PCC members have their DBS certificates in place and Greg Batts has successfully completed his advanced check as leader of the Sunday School. It is hoped that more members will follow his lead to help share the responsibility of the role. Within the next few months it is hoped to complete the outstanding areas on the Parish Dashboard that need to be finalised, thus bringing us up to date following the limitations during Covid.

Safeguarding continues to be a very important integral part of the parish's responsibility to all members of the community. Presently there are no current issues of concern, but we always need to be alert to the needs of others and raise awareness as necessary.

Gay Butler – Safeguarding Officer

Report: Forest Church

This was a new outdoor service aimed specifically at families, started as a response to the restriction as a result of COVID-19. Forest Church is an informal worship service, where we seek inspiration from the natural world, and weave that through scripture.

There were 3 services in 2021.

Report: Buildings Committee

The Committee, which traditionally meets on the first Monday of each month, met for the first time in July, due to the Pandemic.

During 2021, the kitchen and toilets in Church House were refurbished under the supervision of the Churchwardens. Following years of neglect and poor maintenance, bays 1 and 2 of Church House roof (i.e. the area that covers the whole of Church House flat and the resource room off the gallery) were completely recovered by contractors recommended by the diocesan architect, Bridgewater Glass replaced the landing window to Church House flat, which was in a bad state of repair.

A new boiler was fitted at Holy Trinity. Temporary repairs were carried out to the leaking tower roof at St. James's. The heating pipes in the John Stobbart Hall (St Paul's) were boxed in as a health and safety precaution. A plan was prepared for a new kitchen in the hall.

Following the closure of Holy Trinity as a place of worship, the Buildings Committee oversaw the valuation and recommendations of the diocesan surveyor. Russ Teague joined the Committee for this purpose and took the findings to the PCC. Ann E. White stepped down from the Committee and was thanked for her work during the year.

The Buildings Committee oversaw small repairs and maintenance work to all the buildings during 2021 and I would like to thank members of the Committee and congregations for being vigilant and reporting defects. I would also like to thank all those volunteers who formed work parties during the year to carry out minor repair work.

Roy Golding – Chair

Report: Church Membership Fund (CMF)

2021 continued to be difficult for the CMF, with falling membership across the three historical communities.

Obviously, this makes it even more difficult to meet our Parish Share – and even to pay a significant proportion of it out of regular giving, as is the recommendation. Unfortunately, excluding our clergy, nobody joined the Parish Giving Scheme (PGS) in 2021. During the year there were 52 active members, compared with 72 during 2020. There were 16 in the PGS and 36 in our traditional CMF S.O.s and envelopes spread across our 3 churches.

Active CMF Members during 2021 are compared with previous years in the Table below. (Note these figures do not include our clergy who all joined the PGS.). It is worth noting that one member could represent a partner or a whole family.

The conspicuous drop in active membership makes it increasingly difficult to sustain our ministry in the Parish, and we realise that everyone is facing significant increases in the cost of living – in that respect, the church is no different.

	2017	2018	2019	2020	2021
Holy Trinity	17	14	13	13	7
St James's	63	56	44	44	31
St Paul's	20	18	17	15	14

We have over 120 people on the Electoral Roll (ER) and it would be wonderful to have support from those not currently in our CMF. It would be great to have more people on the ER join the CMF and pledge and donate a regular amount to the Parish, even in the current economic situation, such that we can at least maintain what we have left.

If you are a member of one of our churches and are not already in the CMF, please consider joining. You may contact any of the CMF Representatives below, or one of the clergy; we really need you. Any amount you can afford will be received gratefully and you can change the arrangement at any time, because you control your giving. Finally, if you are a tax payer, if you pay tax above the basic rate, you can claim the difference between the rate you pay and basic rate on your donation* and so reduce your personal tax bill – we claim the basic rate tax back *at no cost to you!* If you like to keep to the envelope system but don't want to pay weekly, we have devised a way of creating properly anonymous (numbered) labels with the frequency of dates that suits the giver (monthly, 4-weekly...): just contact the CMF rep to get the information to me.

St James (Greg Batts)
St Paul (Marion Golding)

In addition, you can find everything about the CMF on the Parish Website.

I acknowledge a debt of gratitude to Greg Batts, who has supported me in the months since the handover of this task, and continues to do so.

Christine Cocks (with assistance from Greg Batts) – Parish CMF Officer (2021)

* <https://www.gov.uk/donating-to-charity/gift-aid>

Report: St James's Churchyard

The churchyard at St James is one of the largest in South East England. It has been closed to new burials since 1984. It is mainly cremated remains that are buried into existing family plots or in the Garden of Remembrance. There is the occasional full burial in a family plot, but this is increasingly rare.

As a closed churchyard the local authority are responsible for the maintenance of the grass and hedges. They cut the grass and trim the hedges on a periodic basis throughout the year. This is at no cost to the PCC. Responsibility for the maintenance of the actual graves rests with the families. As it is in a conservation area tree works cannot be undertaken without a planning application to the local authority.

The public footpath running through the churchyard is well used by walkers with or without a dog. It leads to open countryside and is more people have been walking and taking exercise and have discovered the churchyard and it really is a wonderful community asset.

The churchyard has been used for the Forest Church initiative when restrictions have permitted.

Several queries were received from people researching their family trees and looking to find where their relatives were buried. Some are relatively easy to find and others, particularly if in an unmarked grave are more challenging. I have been able to assist with this and several families have visited to see the graves. They are very appreciative of this work and it brings comfort and closure for some. This is a personally very rewarding piece of work.

An litter pick was arranged for a Saturday in June last year. Equipment was borrowed from Hertsmere and we had a team of very willing volunteers. Unfortunately it coincided with a very wet few days and the churchyard was too muddy and slippery to do this safely so reluctantly it was cancelled.

The project started in 2020 to research the lives of some of those resting in the churchyard continued into 2021. It is important that we capture and document people's lives so they are so much more than a name on a stone. The project is called Stories behind the Stones and several articles appeared in the Parish magazine documenting the lives of those researched. It was really good to have input from two families into the articles and they provided valuable information. One of the families came to Bushey and I met them and showed them where the grave was. They were also very grateful that their relatives' story had been told.

Ann White – Churchyard Warden (up to September 2021)

Report: Red Trust Bushey

The Red Trust Bushey (RTB) is a charity that seeks to support local residents, who may be in need and provide opportunities for people to meet to build relationships and community. RTB hosts a Community Café at the Phoenix Community Centre on Farrington Avenue on Saturday's. The café is a central hub for the community on a Saturday morning, with volunteers and donations enabling it to be run as a 'pay as you feel' café. There is the opportunity for young people to enjoy craft activities and members of the public to feel welcomed and enjoy a cup of tea and cake after what has been a difficult year for many. Since Lockdown RTB has seen an increase in the number of isolated and lonely adults in this community and the Café seeks to provide them with some support and friendship in a safe space to feel less lonely and anxious.

The Foodbank is held at St James's Church House, 10am – 12 noon. It has continued to be a vital source of support to residents. This has been especially needed as we have come out of lockdown with many members of the community in a difficult financial position. Loneliness and isolation has been prevalent amongst the users and the foodbank provides not only food parcels but safe space to come and feel part of the community. Since the increase in the price of energy and the cost of living has gone up, the foodbank has also provided users with home essentials and support through community links with services such as the Healthy Hub and Citizens Advice to help users find support during such a challenging time. The Foodbank is incredibly thankful to St James Church for allowing them access on a Friday to the hall and throughout the week to the stored food and supplies.. Without this resource we would not be able to run such a needed service for the community.

Since Lockdown RTB Foodbank has had a steady increase of people accessing the Foodbank, both of individuals and families of all ages and backgrounds. It has been a reminder that anyone, regardless of their past social or economic circumstances can find themselves needing help with Food. Anyone can contact the service to receive support as no one requires a voucher or referral. This helps people who may otherwise be struggling as they wait for other support to be received, such as Universal Credit. Mia Handley is the Foodbank Manager, she has been busy working with volunteers and service users and building on the networks with other charitable organisations in Bushey and Watford.

We also want to acknowledge the dedication and hard work given by RTB's wonderful volunteers. We have had new volunteers join as people wanted to support their community, because of the pandemic. If anyone has any enquiries about the Foodbank, please contact Mia – foodbank@redtrustbushey.org. Tel – 07483 260 440.

Another addition to the team is Miriam McCulloch, Funding and Communications Co-ordinator. Miriam has been working with Mia to find sustainable funding for the foodbank and café which enable RTB to facilitate building relationships and supporting people who may be feeling isolated and lonely. As a result of the pandemic this work is even more important, and we are looking forward to the activities that will be able to take place when restrictions ease. She is also working to get to know other organisations and services that work in Bushey to build RTB'S wider network and profile.

RTB are at present looking for a pioneer worker to replace Natasha who had to leave RTB at the start of the year. Please continue to pray for God's guidance and wisdom in the recruitment of this role as RTB have seen an increase in the community for this role as people feel more isolated and in need to support from activities and volunteering opportunities within the community of Bushey.

Mia Handley, RTB

Report: St James's Church Choir

2021 continued to present challenges in terms of 'in person' worship and at the start of the year we were able to utilise all the lessons learnt in the previous year to contribute to the musical life of St. James's Church. The choir members and I continued to record music virtually which was shared to the congregation on the live streamed services and the new 'Music Monday' feature. Technological advances facilitated the playing of live music through the Hauptwerk Organ system to accompany worship throughout the second Lockdown all the way from Norfolk! When the church re opened for public worship in Holy week we began a blended approach. Covid-19 restrictions meant that we had to reduce the number of choir members singing at one time but we were still able to provide music either using virtual recordings or by choir members taking it turns to cantor. In March we were able to reinstate the Saturday recital series which has seen many much loved musicians return to St. James's and began with our very own Christine Bennett. These continue to be popular and provide a vital opportunity to reach out into our community.

From May onwards were able to provide music for choral evensong with a small choir and everyone enjoyed being able to sing together after such a long hiatus. As Covid restrictions lifted we were able to have a full choir singing again and particular highlights included the St.James's patronal festival and the All Souls Requiem Mass in November.

In August, St.James's choir were given the long-awaited opportunity to sing for the Sunday services at Westminster Abbey; a day none of the choir will forget! There were some very special moments including the recognition of how grateful we all were that we could now sing together in such a remarkable setting. I am especially grateful to all the regular members of the Choir and the 'and friends' contingent who give of their time and talents to ensure that we can continue to make Music to such a high standard even it has had to be 'virtual' at times.

James Mooney-Dutton – Director of Music

Report: Pastoral Care - Pastoral Visiting and Home Communions

Pastoral Visiting

The pandemic, and reduction in clergy have made it difficult to set up a formal visiting scheme. Nevertheless, small groups of individuals have continued their low profile work doing what they can caring for each other.

Home Communions

This has again been difficult to formalise, but as clergy have left, a few dedicated people have taken up the task of talking Communion to the housebound, but also ensure that the largest local care home continues to have services at Easter and Christmas.

Report: St James's Bellringers

The bells are rung on Sundays for the 9.30am service. We rely on help from one of the Watford ringers and in return, ring from 9.50am to 10.25 am at Watford. If the service time at St James is altered, we cannot ring at both churches.

Cumbria Clocks Ltd. moved the clock back by 4 inches but were not able to get the clock working. They quoted an additional £2500 plus VAT to replace the motorised drive. Mr Roderick Bickerton, a ringer at St Albans Cathedral, who is well known for his engineering skills and work on clocks spent many hours, firstly repairing and replacing components in the electrical system and then he dismantled, cleaned and adjusted the mechanical drive. As a result, the clock is now working and keeping good time.

Now the clock has been moved, and is working further work is needed on the ceiling to cover the parts where the old clock case was. Also, it would be a good idea to encase the clock to prevent dust accumulating on the mechanism.

Stuart Brant
Tower captain

Report: Youth Group

Revd Andy Burgess started up the Youth Group centred on Holy Trinity Church, but with his departure it is no longer active. 'Friday Films' has been taken on by St Paul's, but for an older audience.

Report: Social Media - Facebook and Livestreaming

With the lifting of restrictions concerning attendance in church, livestreaming was stopped, as it was perceived as discouraging people from coming back to church. It is still used for funerals and weddings.

Report: Baptism Ministry

There were 13 baptisms in 2021, including one in Holy Trinity Church. Many of them were of children born during the pandemic.

Report: 100 Club

The 100 club is a fund raising activity across both parishes and the local community.

As the name suggests, there are numbers from 1 to 100. Anyone can buy one or more numbers at £60 per number. This can be paid in one go at £60 for the year or £30 for six months, or better still by standing order at £5 per month, this is by far the most efficient and easiest method.

The draw is held on the last Friday of every month, and half the money raised is given out as cash prizes, 1st, 2nd, and 3rd and the other half is used by the parish.

Although some people aren't comfortable with gambling they can donate any winnings back to the parish and be comforted in the knowledge that they are supporting the church during these difficult times.

There are still some numbers available, and new members would be warmly welcomed.

For more details and to pick your lucky number please contact,

Clare Humphreys 02089506352 or

humphreys.peter@yahoo.com

Bushey Parochial Church Council Honorary Treasurer's Report 2021

There have been some improvements in the year following the impact of the pandemic on the activities of the church. Though, as experienced generally in the economy, the financial recovery of the church, has been rather slow as the volatility and the uncertainties experienced in 2020 remained in the year.

Fortunately, Income from hall bookings picked up towards the latter part of the year, and collections in church increased marginally. However, the financial situation of the church has been weakened as we have continued to deplete our reserves to pay part of the Parish Share.

Overall, in 2021, our total expenses exceeded our total income by £3,349, an improvement, when compared to 2020 where when the shortfall was £65,002. However, it should be noted that legacy income of £69,179 is included in the total income.

Income

In 2021 the total receipts of unrestricted funds were £162,902 which was £7,104 higher than the £155,798 in 2020. Planned giving income was £53,270 which was £8,681 less than the £61,951 in 2020 and attributable to the net loss of planned givers as parish leavers were not replaced by new joiners.

Income from Charitable activities was £19,047 which was £6,246 higher than the £12,801 in 2020 mainly due to funeral and wedding income. Income from Other trading activities and investments was £71,208 which was £9,629 higher than 2020 mainly due to increase hall lettings income.

A total of £69,179 legacy funds is included in the accounts. £12,000 was received for use at St James and £1,000 for St Paul's.

£59,179 of JF Legacy is recognised in the accounts, although the funds have not yet been received.

Grant Income

In recognition of the challenges faced by the Parish, a grant of £15,000 from the City Church Fund surplus was awarded to be used towards the payment of the Parish Share. £1,500 was received from the trustees of the Bushey Parish charity as contribution towards the Church House Kitchen refurbishment and £250 City grant from the Diocese.

Expenditure

The total unrestricted expenditure in 2021 was £233,752 which was £457 more than the £233,294 spent in 2020. The total expenditure, including restricted, in the year was £254,509 and this was 6.58% or £15,703 more than the £238,806 spent in 2020.

The higher expenditure in the main was attributable to the following expenditure:

- Parish Share - £105,682 was 15% or £18,656 less than £124,338 in 2020.
- Clergy Accommodation - £19,000 was 6% or £1,246 less than £20,246 in 2020.
- Church running expenses- utilities - £16,722 was £1,249 higher than £15,473 in 2020
- Maintenance & repairs - £38,816, this includes £20,130 for the repairs of the Church house roof,
- Upkeep of services - £6,975 for wedding and funeral fees and disbursements,

consumables was £936 more than 2020.

- Administration & Parish Office i.e., salaries - £19,691 was 3% or £733 more than £18,958 in 2020.
- Church running costs of £10,266 is made up of Insurance costs - £5,953, telephone and broadband £689 and cleaning expenses £3,624
- Music - £8,860 was £2,105 more than 2020.
- Independent examiner & accountancy - £3,690

This left us with a shortfall of income to expenditure for unrestricted activities of £70,850, a reduction of £6,646 compared to the £77,496 in 2020. It is hoped that the shortfall here will continue to improve as church activities return to normal levels. The shortfall in unrestricted funds was offset by the surplus of £11k achieved in restricted funds a reduction of 8% or £12k when compared to 2021.

Please see the tables which summarise the Parish income and expenditure for 2021. The impact of the lockdown is still evident in the comparison to 2020 figures.

The PCC endeavors to control expenditure tightly and increase income and cease utilizing reserves for running costs, in order to remain a going concern in the eyes of the charity commission.

Parish Share

The Parish share for 2021 of £105,682 was fully paid.

£15,000 grant was received from the City Church Fund surplus towards the payment of the Parish share.

£55,598 was drawn down from reserves towards the payment of the Parish share.

In 2021 planned giving including tax recovered of £65,897 represented 62% of the Parish Share. The PCC will need to consider a refresh of the stewardship campaign to increase planned giving donations to a level where they meet the parish share.

Reserves

The PCC has applied a total of £142,353 from reserves in 2021.

£75,727 was drawn down from the Trinity House reserves of which £55,598 was used towards the payment of the Parish Share and £20,130 for the Church House roof repairs. £66,625 was drawn down from Falconer Hall reserves of which £27,146 was used towards the payment of the Church House Kitchen refurbishment and £34,143 towards Church house toilet refurbishment.

We continue to be grateful for the incredible generosity of many congregations who, through their giving, have met the cost of ministry and enabled the Parish to continue to serve the community.

With the outcome of the Parish restructure, we pray that we continue to develop a financially sustainable parish which can go forward in strength to meet the future needs of the Parish.



Taiye Sanwo -Hon. Parish Treasurer

May 2022

Approved by the PCC on 15 May 2022 and signed on their behalf by Salome Jayaratnam Vice -Chair.

S Jayaratnam

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2021

		2021			2020				
		Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL
		£	£	£	£	£	£	£	£
INCOME AND ENDOWMENTS									
FROM	Notes								
Donations and legacies	2a	74,977	85,929	-	160,906	83,695	15,730	-	99,425
Charitable activities	2b	19,047	-	-	19,047	12,801	-	-	12,801
Other trading activities	2c	66,551	-	-	66,551	50,918	-	-	50,918
Investments	2d	580	2,329	-	2,909	3,740	2,276	-	6,017
Other	2e	1,748	-	-	1,748	4,644	-	-	4,644
Total Income		162,902	88,258	-	251,160	155,798	18,006	-	173,804
EXPENDITURE ON									
Raising funds: other costs	3c	15,787	-	-	15,787	14,152	-	-	14,152
Ministry expenses	3b	217,964	20,757	-	238,721	219,142	5,511	-	224,654
Total Expenditure		233,752	20,757	-	254,509	233,294	5,511	-	238,806
Net (Expenditure)/Income before Transfers		(70,850)	67,501	-	(3,349)	(77,496)	12,494	-	(65,002)
Transfers between funds		-	-	-	-	-	-	-	-
Net (Expenditure)/Income after Transfers		(70,850)	67,501	-	(3,349)	(77,496)	12,494	-	(65,002)
Unrealised gains on investments		1,578	7,032	4,598	13,208	700	3,125	2,041	5,866
Net Movement in Funds		(69,272)	74,533	4,598	9,859	(76,796)	15,619	2,041	(59,136)
Balances brought forward at 1 Jan 2021		605,800	67,587	31,623	705,010	682,596	51,967	29,582	764,145
Balances carried forward at 31 Dec 2021		536,528	142,120	36,221	714,869	605,800	67,587	31,623	705,010

BALANCE SHEET

as at 31st December 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible Assets			
Buildings & land	5a	58,000	58,795
Fixtures & Fittings & Equipment	5a	72,193	19,118
Investment funds	6a	104,076	90,867
		234,268	168,780
CURRENT ASSETS			
Debtors & prepayments			
- Gift Aid recoverable		5,967	2,016
- Other prepayments and accrued income		57,579	5,617
Deposit funds	6b	406,230	550,102
Cash & bank balances		14,656	4,568
		484,431	562,303
LIABILITIES			
Amounts falling due within one year			
Trade creditors		-	(120)
Taxation and social security		(26)	-
Accruals and deferred grants received		(3,804)	(25,953)
Total current liabilities		(3,830)	(26,073)
NET CURRENT ASSETS		480,601	536,230
Net Assets		714,869	705,010
FUNDS			
Endowment Funds	7	36,221	31,623
Restricted Funds	7	142,120	67,587
Unrestricted Funds	7	536,528	605,800
Total Funds		714,869	705,010

Approved by the Parochial Church Council on 15th May 2022 and signed on its behalf by

S Jayaratnam

Salome Jayaratnam
Vice Chair

T. Sanwo

Taiye Sanwo
Hon. Parish Treasurer

NOTES TO THE ACCOUNTS (CONTD)
for the year ended 31st December 2021

2 INCOME	2021			2020		
	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total</u>
2a Donations and legacies	£	£	£	£	£	£
Planned Giving						
CMF (planned giving)	53,270	-	53,270	61,951	-	61,951
Gift Aid donations	380	-	380	2,283	-	2,283
Income Tax Recovered	12,627	-	12,627	14,012	-	14,012
Collections (open plate) at all services	4,123	-	4,123	1,673	-	1,673
Grants	-	16,750	16,750	-	-	0
Sundry Donations/Appeals	4,577	-	4,577	3,776	-	3,776
VAT recovered	-	-	-	-	-	0
Legacies	-	69,179	69,179	-	15,730	15,730
TOTAL	74,977	85,929	160,906	83,695	15,730	99,425
2b Charitable activities						
Church lettings	500	-	500	200	-	200
Parish Breakfast	122	-	122	218	-	218
Parish Magazine	706	-	706	260	-	260
Wedding income	3,182	-	3,182	1,365	-	1,365
Statutory & other fees	14,537	-	14,537	10,758	-	10,758
TOTAL	19,047	-	19,047	12,801	-	12,801
2c Other trading activities						
Hall & Gallery Lettings	40,544	-	40,544	27,397	-	27,397
Parish Rentals (Church House Flat)	17,400	-	17,400	15,122	-	15,122
Fund-raising events	8,607	-	8,607	8,399	-	8,399
TOTAL	66,551	-	66,551	50,918	-	50,918
2d Investments						
Dividends & interest including reclaimed tax	580	2,329	2,909	3,740	2,276	6,017
TOTAL	580	2,329	2,909	3,740	2,276	6,017
2e Other						
Disposal of property	100	-	100	-	-	-
Grant Income -Furlough Scheme	-	-	-	4,504	-	4,504
Miscellaneous	1,648	-	1,648	140	-	140
TOTAL	1,748	-	1,748	4,644	-	4,644
TOTAL INCOME	162,902	88,258	251,160	155,798	18,006	173,804

NOTES TO THE ACCOUNTS (CONT'D)
for the year ended 31st December 2021

3 EXPENDITURE ON

	2021			2020		
	Unrestricted	Restricted	TOTAL	Unrestricted	Restricted	TOTAL
	Funds	Funds		Funds	Funds	
	£	£	£	£	£	£
3a Charitable activities						
<u>Missionary and charitable giving:</u>						
Home missions & other Church Societies	-	-	-	-	-	-
Secular charities	901	-	901	-	-	-
<u>Ministry:</u>						
Diocesan Parish Share	90,682	15,000	105,682	124,338	-	124,338
Clergy expenses	832	-	832	886	-	886
Clergy Accommodation	19,000	-	19,000	20,246	-	20,246
Clergy education & training	273	-	273	400	-	400
Work with Families & children of Parish	515	-	515	275	-	275
Other outreach	739	-	739	822	-	822
<u>Churches:</u>						
running expenses	16,722	-	16,722	15,473	-	15,473
maintenance & repairs	34,716	4,100	38,816	12,414	4,593	17,006
improvements	788	-	788	1,044	-	1,044
music	8,860	-	8,860	6,755	-	6,755
upkeep of services	5,319	1,657	6,975	5,120	919	6,039
depreciation	9,010	-	9,010	2,533	-	2,533
Parish magazine & other publicity	288	-	288	626	-	626
Churchyard upkeep	2,513	-	2,513	1,794	-	1,794
printing & stationery	3,363	-	3,363	3,822	-	3,822
administration & Parish Office	19,691	-	19,691	18,958	-	18,958
bank charges	62	-	62	33	-	33
Independent examiner & accountancy	3,690	-	3,690	3,604	-	3,604
TOTAL	217,964	20,757	238,721	219,142	5,511	224,654
3b Raising Funds: other costs						
Church halls/flat:						
running costs	10,266	-	10,266	10,832	-	10,832
improvements (CH Flat refurbishment)	1,426	-	1,426	-	-	-
costs of fetes, bazaars, other events	4,095	-	4,095	3,320	-	3,320
TOTAL	15,787	-	15,787	14,152	-	14,152
TOTAL EXPENDITURE	233,752	20,757	254,509	233,294	5,511	238,806

2021**Charitable donations (net of any designated donations received):****Raised and sent directly to Charity**

	£
The Children's Society	83
Peace Hospice	238
Unicef	238
New Hope	238
Bushey Museum	<u>103</u>
Total	<u>901</u>

Related Party Transactions

- 1 No member of the PCC received payment in respect of their service as PCC members.
- 2 No related persons to a member of the PCC received payment.
- 3 £256 of Verger fees were paid to 3 members of the PCC.

4 The expenses paid to clergy may include a small, immaterial proportion which relates to their functions as PCC members.

5 Aggregate donations to the parish from PCC of which we have records (CMF members) were £5,949

6 These payments were made under the PCC Powers Measure as amended by The Church of England (Miscellaneous Provisions) Measure 2014.

NOTES TO THE ACCOUNTS (CONT'D)
for the year ended 31st December 2021

	2021			2020		
	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>TOTAL</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>TOTAL</u>
	£	£	£	£	£	£
4 STAFF COSTS (Director of Music, and Parish Administration)*						
Wages & salaries	18,487	-	18,487	23,107	-	23,107
Social security costs	26	-	26	144	-	144
Pension costs	-	-	-	-	-	-
Staff training costs	-	-	-	-	-	-
Staff travel & subsistence costs	-	-	-	-	-	-
TOTAL	18,513	-	18,513	23,251	-	23,251

*During 2021 the PCC employed Parish Administration staff, none of whom earned more than £60,000.

The PCC regard the key management of the parish as being the incumbent, who is paid directly by the diocese, together with the two Churchwardens, both of whom are unpaid.

The average number of employees during the year was 2021: 2.33 , 2020:2.0

**5 FIXED ASSETS FOR USE BY
THE PCC**

	<u>Land and Buildings</u>	<u>Fixtures and Fittings and Equipment</u>	<u>TOTAL</u>
	£	£	£
<i>Cost/Valuation</i>			
At 1 January 2021	79,515	20,856	100,371
Disposal during the year (at 1970 valuation)	-	-	-
Additions during the year	-	61,289	61,289
At 31 December 2021	79,515	82,145	161,660
<i>Depreciation</i>			
At 1 January 2021	20,720	1,738	22,458
Disposal depreciation written back	-	-	-
Charge for Year	795	8,215	9,010
At 31 December 2021	21,515	9,953	31,468
<i>Net Book Value</i>			
At 31 December 2021	58,000	72,193	130,192
<i>At 31 December 2020</i>	58,795	19,118	77,913

Land and Buildings
Land and Buildings comprise the following:-

	<u>At Cost</u>	<u>Additions / (Disposals)</u>	<u>2021</u>	<u>2020</u>
	£	£	£	£
5b Church House & extension	31,003	-	31,003	31,003
Stockwell Hall	24,512	-	24,512	24,512
John Stobbart Hall	24,000	-	24,000	24,000
	79,515	-	79,515	79,515

Land and buildings shown at valuation are based on 1970 figures. Church House Flat is held for future use for Church work and is not treated as a long term investment

Depreciation

Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land it is assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

6a FIXED ASSET INVESTMENTS

	2021			2020
	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Endowment Funds</u>	<u>TOTAL FUNDS</u>
	£	£		£
Market Value at 1 January 2020	10,853	48,392	31,623	90,868
Disposal in the year	-	-	-	-
Net gains/(losses) on revaluations in the year ended 31 December 2021	1,578	7,032	4,598	13,208
Market Value at 31 December 2021	12,431	55,424	36,221	104,076

The principal funds of the parish are invested with the CBF (Central Board of Finance) or the SADB (St Albans Diocesan Board of Finance) in the form of deposit funds from which interest accrues. These are included within the cash funds of the PCC (see above).

Investments constitute shares held with the CBF Investment Fund and for which dividends are received. As with such investments, the value of these shares fluctuates up and down, as do the dividends received. They are valued at the bid (sale) price on 31st December 2021.

6b Deposit Funds

	2021	2020
	£	£
Church Fabric Fund	426	426
Farm Way	323	323
Churchyard	6,158	5,453
Ellis	2,384	2,165
Church Fabric-Trinity House Proceeds	100,601	176,245
Falconer Hall Proceeds	291,718	358,164
SJ Deposit Account	4,548	3,855
Parish deposit	71	3,471
	406,230	550,102

7 FUNDS

for the year ended 31st December 2021

2021

2020

	Balance Brought Forward	Income	Expenditure	Transfers between Funds	Gains and Losses on Investment	Balance carried Forward	Balance Brought Forward	Income	Expenditure	Transfers between Investment	Gains and Losses on Investment	Balance carried Forward
Endowment Funds												
The Bushey Church and Churchyard Trust Fund	24,141	-	-	-	3,509	27,650	22,582	-	-	-	1,559	24,141
Ellis Bequest (Grave Trust)	7,482	-	-	-	1,089	8,571	7,000	-	-	-	482	7,482
	31,623	-	-	-	4,598	36,221	29,582	-	-	-	2,041	31,623
Restricted Funds												
Miss F M Mitchell Bequest	48,392	1,407	(1,407)	-	7,032	55,424	45,266	1,358	(1,358)	-	3,126	48,392
The Bushey Church and Churchyard Trust Fund	5,453	705	-	-	-	6,158	4,754	699	-	-	-	5,453
Ellis Bequest (Grave Trust)	2,166	218	-	-	-	2,384	1,947	219	-	-	-	2,166
Holy Trinity-Legacy Funds	11,576	-	-	-	-	11,576	-	15,730	(4,154)	-	-	11,576
St Pauls - Legacy Funds	-	1,000	(900)	-	-	100	-	-	-	-	-	-
St James - Legacy Funds	-	68,179	(1,700)	-	-	66,479	-	-	-	-	-	-
Grant Income	-	16,750	(16,750)	-	-	-	-	-	-	-	-	-
	67,587	88,259	(20,757)	-	7,032	142,121	51,967	18,006	(5,512)	-	3,126	67,587
Unrestricted Funds												
Capital Reserve	58,795	-	(795)	-	-	58,000	59,590	-	(795)	-	-	58,795
Church Fabric Fund	10,853	315	(315)	100,601	1,578	113,032	10,153	305	(305)	-	700	10,853
Trinity House sale proceeds	176,244	85	(75,727)	(100,601)	-	-	216,601	850	(41,207)	-	-	176,244
Falconer Hall Sale Proceeds	358,164	178	(66,625)	-	-	291,718	374,145	1,573	(17,554)	-	-	358,164
SJ Deposit	3,854.83	693.58	-	-	-	4,548.41	7,211	-	(3,356)	-	-	3,855
General Fund (inc parish deposit and Farm Way)	(2,111)	161,629	(90,289)	-	-	69,229	14,896	153,070	(170,077)	-	-	(2,111)
	605,800	162,901	(233,752)	-	1,578	536,528	682,596	155,798	(233,294)	-	700	605,800
Total Funds	705,010	251,160	(254,509)	-	13,208	714,869	764,145	173,804	(238,806)	-	5,867	705,010

Endowment funds comprise monies to be retained as permanent capital and invested to generate income.

Restricted funds are those where a specific limitation has been placed on the use of the capital or income by the terms of the bequest or donation.

Unrestricted funds represent monies to be used at the discretion of the PCC. Designated funds represent unrestricted funds set aside for specific purposes by the PCC.

Details of Parish Funds are as follows:-

Endowment Funds

The Bushey Church and Churchyard Trust Fund

Monies held for the upkeep of the Churchyard. The capital is invested in CBF Investment Funds. Income is restricted to upkeep of the Churchyard.

Ellis Bequest (Grave Trust)

Monies held for the upkeep of the Ellis Grave. The capital is invested in CBF Investment Funds. Income is restricted to upkeep of the Ellis Grave.

Restricted Funds

Miss F M Mitchell Bequest

Monies given for the general purposes of St Paul's and invested in CBF Deposit Funds. Income generated is used to cover the running costs of St Paul's.

The Bushey Church and Churchyard Trust Fund

Investment income generated by the Endowment Fund above. Accumulated income is invested in CBF Deposit Funds.

Ellis Bequest (Grave Trust)
Legacy

Investment income generated by the Endowment Fund above. Accumulated income is invested in CBF Deposit Funds. Monies given for the general purposes of Holy Trinity and invested in CBF Deposit Funds. Income generated is used to cover the running costs of Holy Trinity

Unrestricted Funds

Designated Funds

Capital Reserve

Capital reserves were created to recognise the properties under the control of the Parochial Church Council. The original reserves represent either the net cost or the valuations of the properties. Each year the reserves have been reduced by depreciation.

Church Fabric Fund

Monies set aside to provide for the maintenance of the church fabrics. Monies at the year-end are invested in CBF Investment Funds (£12,431) and Deposit Funds (£426).

Trinity House sale proceeds

In line with the 2015 results of the Sustainability Review, carried out at the request in December 2014 of the PCC, Trinity House (the clergy house associated with Holy Trinity Church) was sold early in 2016, because it no longer met the needs of clergy in that post. The funds from this disposal are not restricted, but it is the declared view of the PCC that the sale would free up funding to enable a priestly presence in North Bushey, and for essential maintenance for our buildings. The PCC agreed to transfer the balance to the Church Fabric Fund.

Falconer Hall Proceeds

In line with the 2015 results of the Sustainability Review, carried out at the request in March 2015 of the PCC, Falconer Hall was sold early in 2017, because the costs of repair were prohibitive. The sale of Falconer Hall would help us to:

- enhance existing youth work at St. James's
 - enable greater income generation possibilities through the provision of enhanced facilities at St. James's in due course, thus enabling us to develop St. James's more as a community focus for arts and crafts
- These represent unrestricted monies at the disposal of the PCC.

General Fund

SJ Deposit

Parish Deposit

The SJ Deposit account was recognised in account balances last year but is a reserve deposit for use at St James only. These represent unrestricted monies at the disposal of the PCC and reserves drawn down prior to use the remainder is general income earning interest.

ANALYSIS OF ASSETS AND LIABILITIES BETWEEN FUNDS

	<u>2021</u>				<u>2020</u>			
	<u>Tangible Fixed Assets</u>	<u>CBF Investment Funds</u>	<u>Deposit Funds</u>	<u>Net Current Assets</u>	<u>Tangible Fixed Assets</u>	<u>CBF Investment Funds</u>	<u>Deposit Funds</u>	<u>Net Current Assets</u>
				<u>TOTAL</u>				<u>TOTAL</u>
<u>Endowment Funds</u>								
The Bushey Church and Churchyard Trust Fund	-	27,650	-	-	-	24,141	-	-
Ellis Bequest (Grave Trust)	-	8,571	-	-	-	7,482	-	-
	-	36,221	-	-	-	31,623	-	-
<u>Restricted Funds</u>								
Mitchell Bequest	-	55,424	-	-	-	48,392	-	-
The Bushey Church and Churchyard Trust Fund	-	-	6,158	-	-	-	5,453	-
Ellis Bequest (Grave Trust)	-	-	2,384	-	-	-	2,166	-
Holy Trinity-Legacy Funds	-	-	-	11,576	-	-	-	11,576
St Pauls - Legacy Funds	-	-	-	100	-	-	-	-
St James - Legacy Funds	-	-	-	66,479	-	-	-	-
	-	55,424	8,542	78,155	-	48,392	7,619	11,576
<u>Unrestricted Funds</u>								
Capital Reserve	58,000	-	-	-	58,795	-	-	-
Church Fabric Fund	-	12,431	100,601	-	-	10,853	-	-
Trinity House sale proceeds	-	-	-	-	-	-	176,244	-
Falconer Hall proceeds	-	-	291,718	-	-	-	358,164	-
SJ Deposit	-	-	4,548	-	-	-	3,855	-
Parish Deposit/general fund	72,193	-	820	(3,784)	19,118	-	4,220	(25,448)
	130,193	12,431	397,688	(3,784)	77,913	10,853	542,483	(25,448)
				536,527				605,801
<u>Total</u>								
	130,193	104,076	406,230	74,371	77,913	90,868	550,102	(13,872)
				714,869				705,010

Parochial Church Council of Bushey

Notes to the Accounts for the Year ended 31 December 2021

The Parochial Church Council of the Ecclesiastical Parish of Bushey is a Parochial Church Council established under the Parochial Church Council Powers Measure (1956) as amended and the Church Representation Rules, and is a charity registered with the Charity Commission in England and Wales, number 1130540. Details of the principal office are included in the PCC's Annual Report.

The Parochial Church Council of the Ecclesiastical Parish of Bushey meets the definition of a Public Benefit Entity under FRS102.

1. Accounting Policies

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Church Accounting Regulations 2006 and Charities Act 2011. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor do they include groups that are informal gatherings of church members."

The financial statements are presented in sterling and rounded to the nearest £.

2. Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes and details of the funds held and restrictions are provided in note 8. Endowment funds, where the capital must be retained, are also explained in note 8.

3. Incoming Resources

Voluntary income

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Tax recoverable on Gift Aid donations is recognised when the donation is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fund raising events are accounted for gross.

Other income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

4. Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet. Costs of generating funds include the cost of stewardship campaigns, investment management costs and costs relating to rental

properties. Charitable activities comprise the costs relating to the work of the parish. Governance costs represent the costs of running the PCC as a legal entity and include the costs of preparation and independent examination of the accounts.

5. Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s10 (2)(a) of the Charities Act 2011. Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory which can be inspected at any reasonable time.

All expenditure incurred in the year on consecrated or beneficed buildings, or on individual items under £1,000 is written off.

Land and buildings are shown at cost or at valuation based on 1970 figures.

Depreciation

Fixtures and Fittings are depreciated at 10% of cost and Office Equipment is depreciated at 25% of cost. Buildings are depreciated at 2%. However, since the 1970 valuations included the land it is assumed that each contributed 50% to the original valuation such that the effective depreciation is 1% as land does not depreciate.

6. Investments

Investments are valued at market value at 31 December.

7. Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove un-collectable. Short-term deposits include cash held on deposit either with the Central Board of Finance of the Church of England Funds or at the bank.

8. Liabilities

Liabilities are recognised when there is a legal or constructive obligation to expend resources.

9. Going Concern

As set out above, the PCC's financial position will be adversely affected by the Covid 19 virus out-break. However, having considered the financial position of the Church and in particular the level of reserves the PCC is of the opinion that it will remain a Going Concern for at least twelve months from the date of approval of these accounts. The accounts are accordingly prepared on the Going Concern basis.

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF THE PARISH OF BUSHEY

I report to the members on my examination of the accounts of The Parochial Church Council of Bushey ("the PCC") for the year ended 31 December 2021 set out on pages 16 to 30.

Responsibilities and basis of report

As the members of the PCC (and trustees for the purposes of charity law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement

Independent examiner's statement

Your attention is drawn to the fact that The PCC has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- * accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
- * the accounts do not accord with those records; or
- * the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Use of my Report

This report is made solely to the PCC, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the PCC those matters I am required to state to them in an independent examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC as a body for my work or for this report.

Janice Matthews FCA

Menzies LLP Chartered Accountants

Centrum House

36 Station Road

Egham

Surrey TW20 9LF

A handwritten signature in black ink, appearing to read 'Janice', followed by a series of overlapping loops and a horizontal line.

Date:- 20 May 2022