

Policy for Live streaming or filming church services

Bushey Parish

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Introduction

This policy is intended to set out how we will live stream both church services and recitals, whilst still ensuring we do not breach safeguarding, data regulations or licensing.

Licensing

What do we need and why?

For Church Services:

1. *A Church Copyright License* covers the church for the use of copyrighted material (covered under that license) including music and lyrics in hymn sheets and service sheets. It is illegal to use copyrighted material without a license. This does not cover streaming of music or the use of DVD clips in recordings. Each church in the parish needs its own Church Copyright License.

However we must display copyrighted information for each song i.e. "Hallelujah," words and music by John Doe © 2000 Good Music Co. Used By Permission. CCLI License # _____

2. *A Church Video License* The Church Video Licence™ provides the legal cover required to publicly show film scenes during services. When combined with other licences, it also permits churches to show films and TV broadcasts outside of worship services, for example, during youth clubs, outreach events and social activities. The Church Video Licence covers more than 1,300 studios and producers, including: 20th Century Fox, Disney, MGM, Paramount, Pixar, Universal, BBC Worldwide and ITV Productions. To further inspire your use of film scenes in teaching, free access to our sister site, ScreenVue VAULT® is included.
3. *A Streaming License*. Each church needs its own streaming license. This covers for

- live worship music performed as part of that stream,
 - the right to show the words on screen.
 - allows a church to make recordings of the services available on their website indefinitely provided you keep renewing your streaming licences.
 - If a church is using recorded music as part of the stream, additional rights come into play. Commercially available CDs or music recordings cannot be played unless specific permission is granted by the copyright holder.
4. *One Licence*. This covers an additional range of church and choral music e.g. Taize, GIA Publications, Oxford University Press, Wild Goose Resource Group, Kevin Mayhew.
5. *Using other copyrighted material*
- Permission should also be sought from the owner(s) of any other creative works included in the service.
 - If reproducing bible verses, or liturgy, usually there will be copyright information in the front of the publication, and usually they will allow for a certain proportion to be reproduced.
 - For any images etc. the same rules would apply as in normal circumstances. Never assume that you can take an image found on Google and use it in a church service or include it in a service sheet or similar without permission.

For recitals and other performances

What do we need and why?

1. **PRS for Music.** Provides coverage for churches to host live music performances, concerts and recitals on their premises. While music played during regular worship services (known as Acts of Worship) does not currently require licensing, the PRS for Music Church Licence™ covers your church for other music performances, such as during socials and outreach events and film soundtracks. When combined with the PPL Church Licence you'll also be covered to play commercial music recordings on formats such as CD and MP3.
2. **PPL Church License:** When combined with the [PRS for Music Church Licence](#) this covers churches to legally play music recordings on CD, MP3 and other formats in activities on church premises. Although music played

during Acts of Worship does not currently require licensing, recordings played at other times—such as during clubs, socials, outreach events or by third-party groups meeting on your premises—requires both licences.

Church Licenses held (all expire 30th November 2020 unless stated)

St James's

CCLI: 199484

Streaming License: 89317 (30th April 2021)

St Paul's:

CCLI: 199518

PPL Church Licence 1681300

PRS for Music Church Licence 1492850

Holy Trinity

CCLI: 199501

Church Video License: 2275155

PRS for Music Church Licence: 1492843

PPRS License for St James Licence

Acc – 01721414 Start Date 06/04/2019 - 05/04/2020 (not updated due to Pandemic)

Data and Safeguarding

If only celebrant is present

If the celebrant is alone, with no congregation, there are no data or safeguarding problems.

If congregation is present

If some congregation are attending as well, and the service is to be live streamed or recorded for others to participate in or watch later, there are a number of safeguarding and data protection issues to be taken into consideration. It will be hard to control who sees images streamed or recorded for broadcast and children and vulnerable adults must be protected.

Data must be protected and this includes images of attending members of the congregation. The PCC sets the following conditions for each church in the Parish to live stream or record a service.

Safeguarding

- All families with children or young people attending are able to sit in an area which is not visible in the recording/ streaming. There may be members of the congregation who prefer to attend in privacy. They may not wish their whereabouts to become known to an abuser for instance.

- For St James this will be the south aisle and children's area and the back of the church.
- Young people who serve will need to give permission to be on camera
- Children, young people, or anyone coming forward to receive communion.
 - At St James during communion the focus of the camera will be on the stained glass window so that no one coming forwards for communion is visible.
- Relaying or recording sound only is unlikely to cause an issue as individuals will not normally be identifiable.

Data Protection

If filming or recording is usually done in your church, it should be covered by your existing GDPR consent forms or the legitimate interest base for processing personal data. Otherwise specific consent is needed to film the congregation attending the service (either livestreaming or recorded) as opposed to the celebrant and readers etc delivering the service.

- Before attending a service which is to be streamed or recorded, a notice should be clearly visible at the entrance to the church, informing the congregation that the service is to be live-streamed or film recorded, and advising them of seating areas which will NOT be filmed, if they do not wish to be identifiable during the service.
- So long as this advance warning is given (put it on the website/ social media too) and the notice includes a statement that they will be presumed to have given consent if they attend the service after seeing the notice, written consent is not needed.
- The minister will advise Baptisms, Wedding and funerals families of the possible of use of a camera and the data protection and safeguarding implications.
- This will be used at the Parish Eucharist's, Daily Office and occasional offices.
- Announce that the service is being live-streamed/ filmed before the start of the service.

Faculty issues

- Any installation of permanent CCTV facilities requires a faculty, but temporary installation including attaching to the fabric of the building can be covered by an archdeacon's temporary reordering licence for a period of up to 24 months, using Form 9. (See Faculty Jurisdiction Rules 2015 Rule 8.2.)

